

Here are some instructions on how to check your details on the England Athletics (EA) portal.

In order to do this you will need your Unique Reference Number (URN) given to you when you first joined the club. It would have been sent to you direct from EA. If you don't know what this is we can tell you.

Go to the website: www.englandathletics.org and scroll down to the "My Portal" section and click.

The screenshot shows the England Athletics website homepage. At the top, there is a navigation menu with links for ATHLETES, COACHES, OFFICIALS, CLUB MANAGEMENT, VOLUNTEERS, COUNCIL, and CONTACT US. Below this is the England Athletics logo and a search bar. A secondary navigation bar includes HOME, NEWS AND EVENTS, COMPETITION, ATHLETES, COACHES, OFFICIALS, CLUBS, GET INVOLVED, YOUNG ATHLETES, and ABOUT US. The main content area features a large image of runners at night with the headline "Spa Striders use Club Run to prepare for 5k and 10k events". To the right, there are sections for "CLUBFINDER" (with a search form for club name, location, and keywords), "COACH DEVELOPMENT", "2018 CHAMPIONSHIPS", and "VOLUNTEERING IN ATHLETICS AND RUNNING". The "LATEST NEWS" section on the left contains several articles with images and social media icons. At the bottom right, a blue callout box with the text "Click here" points to the "MY PORTAL" link, which is highlighted in a blue box on the website.

Click here

You then get the log-on screen for the Portal;

The screenshot shows the 'myATHLETICS Portal' sign-in interface. On the left, a text box explains the portal's purpose: 'Sign in to update your personal information'. It welcomes users and lists features like updating personal details, reviewing governing bodies data, and adding a photo. Below this are links for 'Bookmark This Page' and 'Help & Support'. The main sign-in area has a title 'Sign in' and two input fields: 'URN e.g. 1234567' and 'Password'. There are links for 'Forgot your URN?' and 'Forgot your password or need a new one?'. A blue 'Sign in' button is at the bottom right. Below the sign-in area, there are two sections: 'Governing Bodies' with logos for UKA, England Athletics, Scotland Athletics, and Athletics, and 'Useful links' with logos for 10, runbritain, and UKACOACH. At the bottom, there is a copyright notice for 2012 United Kingdom Athletics and links for 'Contact Us', 'Terms of Use', and 'Privacy Policy'.

We can tell you your URN if you don't know. Just drop me an IM and I will get back to you quicker than EA will. I cannot reset your password.

If you are doing this because you either don't have an email recorded or you are not getting the emails then you cannot reset your password because the reset will go to your recorded email. In this case please let me know and I can help you.

Once logged in you are able to view your personal details in the main screen and amend those details using the options on the left side of the screen. For the online payments and the email contacts the importance details are your email address and contact details;

The screenshot displays the myATHLETICS Portal interface. At the top left, the logo reads "myATHLETICS Portal" with a tagline: "You can view and make changes to your members' information at any time." The top right corner features a "Help & Support" link and a user greeting: "Welcome, Robert Richards" with a "Sign Out" link.

The main content area is divided into several sections:

- Personal Details:** This section contains input fields for URN (with an "IO" icon), Name, Date of Birth, Phone (with "(mobile)" and "(home)" options), and Email (with an "@internet.com" placeholder). There are also two empty boxes for an address and a profile picture, with an "Edit Member Image" link below the picture box. Registration is listed as "Competitive Athlete", and the DBS status is "No DBS" with a red link: "CLICK HERE to access online DBS".
- Roles:** Lists "Athlete" (Okehampton RC), "Coach", "Official", and "Volunteer" (Okehampton RC).
- Qualifications:** Lists "Coaching" and "Official".
- Courses:** Lists "Booked" (Leadership in Running Fitness) and "Attended".

A left-hand navigation menu includes: Summary, Personal Details (highlighted in yellow), Contact Details, Password and Security, Subscription Preferences, Athletics Roles, Qualifications, Courses, Emails, Official Assessments, Club Transfer, Secretary's Portal, and Benefits.

At the bottom right, there are links for "Contact Us", "Terms of Use", and "Privacy Policy".

If you have any difficulty I can help you but please try and fix as much as you can. Thank you for your patience. Honestly this will make a huge difference to the administration of the club.